



**Save the Children**

**TO WHOM IT MAY CONCERN**

12<sup>th</sup> March, 2007

Dear Sir/Madam

**Mr Ian Lawrence**

Mr Ian Lawrence worked at a consultant with Save the Children (UK) during January and February 2003 to develop an electronic toolkit for Overseas Programme Directors. This site incorporating employment policies and procedures is available on the Intranet.

He also produced a CD-ROM for field operatives who had limited or unreliable network access. This presented some challenging technical obstacles and it needed a well-planned, executed and tested development process in order for it to succeed.

Yours sincerely,

Professor Derek Miles  
Director of Global Learning  
Save the Children (UK)